

FORM 10-1: APPLICATION FOR CONSTRUCTION OF SECOND-STORY BOOTH

(Minimum four units of booths)

To: Taiwan External Trade Development Council (TAITRA)

We are participating in the TIFS '08 held at the Taipei World Trade Center Exhibition Hall from Feb. 28 – Mar. 2, 2008. As more space is needed, we hereby apply for the construction of second-story booths. We ensure that the booths will be constructed in accordance with the specifications of the construction plan (as enclosed) by a licensed architect, also in compliance with the Decoration Guidelines for the Taipei World Trade Center Exhibition Hall, and the Construction Guidelines for Second-story Booths in the Taipei World Trade Center Exhibition Hall. We will take sole responsibility for the safety of the booths. If there is any injury, financial loss or infringement upon the rights of other participants resulting from the design, construction, use or removal of such booths, we will assume all legal responsibility, and ensure that TAITRA will be excused from any civil liability or compensation responsibility. If TAITRA is charged, and subjected to making compensation or sustains any losses due to any of the above circumstances, we will reimburse TAITRA for all lawsuits and lawyer expenses, other fees and TAITRA's losses.

Enclosed are related data and documents for the application for second-story booths. Please check and grant approval for the construction.

◎Exhibitor: _____

President of company: _____ (signature) Date: _____

Tel: _____ Fax: _____ E-mail: _____

Booth Number: _____

Area of Ground Booth: _____ square meters

Area of Second-story Booth: _____ square meters

◎Contractor for the Second-story Booths: _____

President of the Construction Company: _____

Tel: _____ Fax: _____

Person in Charge: _____

Please return the copy via Registered Airmail or Express Courier to: (fax not accepted)

Ms. Amy Llou

TAITRA Exhibition Department

5, Hsin-yi Road, Section 5, Taipei 110, Taiwan, R.O.C.

E-mail: furniture07@taitra.org.tw

FORM 10-2: CONFIRMATION OF SECOND-STORY BOOTH DESIGN

To: Taiwan External Trade Development Council (TAITRA)

With regard to the _____ (name of the exhibitor) application for the construction of second-story booths in the TIFS '08 (Feb.28 – Mar. 2 at booth number: _____ Number _____ at the Taipei World Trade Center Exhibition Hall, we have checked the structural design of the booths, and ensure that it is safe and complies with the related regulations of the Taipei World Trade Center. We will also take responsibility for on-the-spot supervision during construction, and will issue a certificate upon its completion.

Architect Company: _____

Structural Engineer Company: _____

Address: _____

Tel: () _____ Fax: () _____ E-mail: _____

Architect: _____ (Signature)

Structural Engineer: _____ (Signature)

Inspector: _____ (Signature)

Date: _____